



Approved Minute no.

Office use only

Teignmouth Town Council GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application: 4th Teignmouth Scouts

.....

Name of your project (if this is different): Grant In Kind

.....

Name of contact for this application

Title : Mr.... First Name: Clive.....Surname: Wetten.....

Position held in the organisation:

Cairman.....

Contact Address, including full postcode:

6 Bitton Park Road

Teignmouth

Devon

.....Postcode: TQ14 9BU

Contact Telephone Number: 07949389280.....

Email address: cw1976@hotmail.co.uk.....

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (X) Charity Registration Number
301083.....

Voluntary Organisation: ()

Other – Please specify:

Q3 When was your organisation established? 1965

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Q4 Briefly describe the purpose of your organisation.

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

- Education/training
- Amateur Sport
- Recreation
- Children/young People
- Provides Human Resources
- Provides Services

.....

Q5 If you are a subsidiary of a larger organisation, please state which one;

Scouts.....

Q6 Does your organisation have an agreed constitution or Memorandum of Association?

Please state which and attach a copy: The **Scout** Association

.....

Q7 Previous Applications

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

N/A.....

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Details of the project or activities you are planning

Q8 Describe the projects/activities you plan to use this grant for.

Try to be specific about what you will do and how you will do it.

We would like to apply for a grant in kind to keep the hut operational until the council is able to redevelop the site with a new facility or furnish the group with a long lease to be able to apply for funding such as the national lottery.

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Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

Due to the delay in the redevelopment the hut has now reached end of life and if the council is minded to have a youth facility we are asking that the council approve a two thousand pound grant in kind so the facilities manager can make the hut safe and usable.

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Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity?

We have 96 scouts using this facility and a huge waiting list. The measurement of success will be to keep the scout group operational until a replacement is agreed.

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Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?
Building and public liability insurance.

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ii) Do the leaders have the relevant qualifications and/or experience?
All leaders have to go through a comprehensive training program and are DBS checked

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- iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?
 - iv) The group complies to all legislation regarding health and safety and safeguarding.
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Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £2000..... and provide a detailed breakdown as to how you have reached this figure.

We are keen to protect and improve the hut and surrounding area from the anti social behaviour this area has become by removing the current fence and installing it around the boundary. This sum will also be used to help stop the water ingress within the hut that is causing severe damp issues.

Tell us how much money the project will cost in total: £2000.....

How much money has been raised towards this sum: £0.....

Please list the amounts and sources of funds that you expect to receive for other funding sources.

The scout group is financed by fund raising that covers its expenses. It has limited funds and the delay in the replacement hut that was supposed to be delivered summer 22/23 will mean that funding is required to maintain the current status quo.

Q12 Any other information which you consider to be relevant to your application.

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Q 13 Please give us your bank or building society account details

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name:4th Teignmouth Scout Group

Sort code: ...30 84 67

Account number: 69670660

Bank/Building Society name: Lloyds bank

Bank/Building Society address
.....Courtney Street, Newton Abbot.....

Who are the signatories and what position do they hold in your organisation?

- | | | |
|---|---------------------|-----------------------------|
| 1 | Name Jo Saxton... | Position Group Scout Leader |
| 2 | Name Cara Bennett | Position Scout Leader |
| 3 | Name Richard Newton | Position Cub Scout Leader |

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. **You need to include these documents with this application.**

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of4th Teignmouth Scouts

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Secretary

Title ...Mr.... First Name: ...Zack Surname: Highfield

Contact address:

6 Bitton Park Road

Teignmouth

TQ14 9BU.....

Telephone: 01626776893

Signed: ...MR Z Highfield..... Date: ...22/02/2023.

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: Mr C Wetten Date: ...22/02/2023.....

I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data.

Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect.

I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.

Signed...C Wetten.....Date.....22/02/2023.....

Please return your completed application form to:

**Town Clerk
Teignmouth Town Council
Bitton House
Bitton Park Road
TQ14 9DF**

**Telephone: 01626 242085
Email:townclerk@teignmouth-devon.gov.uk**

GDPR and Data Protection

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)